



BIIGTIGONG NISHNAABEG INTERNAL/EXTERNAL EMPLOYMENT OPPORTUNITY

Job title: CASE AID
Department: SOCIAL SERVICES
Employment status: FT PERMEMENT
Posting Date: December 20, 2022
Closing Date: January 2, 2023

Job Summary:

The Case Aid is an active member of the Northeast Mental Wellness and Crisis Team. The Wellness and Crisis Team is a community-based program that will provide emergency response and early intervention services. The Wellness and Crisis will provide services using a variety of cultural and therapeutic interventions that enhance community wellness, addresses gaps in services and strengthen community partnerships.

Qualifications:

Candidates will be screened according to the listed criteria. It is the responsibility of the candidate to indicate that she/he meets the following criteria:

- A diploma or degree in the Social Service Field. Education in the Social Work field is in asset but not mandatory. Must be willing to obtain additional education and training to support the role of a helper.
- Experience in a helping role.
- Experience in the office administration setting.
- Experience in public presentations and public speaking.
- Experience in supporting and guiding Anishinaabe people in their efforts to embrace Anishinaabe way of life.
- Demonstrate an understanding of the culture and history for each of the four First Nation communities.
- Working knowledge of colonization and inter-generational impacts on Indigenous culture and language. Work experience in facilitating groups and designing educational workshops.
- Knowledge and understanding of community issues and or challenges within each of the four First Nation Communities Pays Play, Biigtigong First Nation, Netmizaaggamig and Michipicoten First Nation.
- A valid Driver's License and use of privately owned vehicle with valid insurance policy with a minimum million-dollar liability. Please note that this position requires the worker to travel on a weekly basis to meet with individuals, families, and communities to provide services.

Duties & Responsibilities:

- Answer phone calls and questions regarding the NE Wellness & Crisis Team.
- Complete intake documentation for new clients.
- Works collaboratively with the Counsellors on the NE Mental Wellness and Crisis Team.
- Plan organize and coordinate workshops, programming, and activities in each of the four First Nation communities.
- Participate as a collaborating member of the Wellness and Crisis Team in planning, developing, and reaching program goals and objectives.
- Work as part of an integrated team in each of the four First Nation communities.
- Ensure appropriate liaison between community professionals.
- Ensure the delivery of program services is consistent with the First Nation communities' mission, values, and beliefs.
- To ensure accountability, professionalism, and sensitivity in providing quality service that meet the needs of each of the four First Nation communities.
- To develop and maintain a list of cultural resources that are available in the region.
- To work with external partners in collaboration to deliver services that best meet the needs of each community.
- To Develop a comprehensive work plan.
- Collect and submit monthly statistic and reports.
- Organize and maintain the Wellness and Crisis Team Office.
- Other duties as required.

How to apply:

Please forward a cover letter, resume and three professional references by email to recruitment@picriver.com

-or-

Joni Michano – Human Resources / Payroll Coordinator
Biigtigong Nishnaabeg, P.O. Box 93, Heron Bay, Ontario POT 1R0

Incomplete applications WILL NOT be considered & WILL automatically be screened out.

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