



BIIGTIGONG NISHNAABEG INTERNAL EMPLOYMENT OPPORTUNITY

Job title:	YOUTH MAINTENANCE WORKER
Department:	EDUCATION
Employment status:	FT Contract to March 31, 2023, with possibility to extend for the School Year
Posting Date:	October 27, 2022
Closing Date:	November 7 th , 2022 @ 4:30pm

Job Summary:

As part of Biigtigong Nishnaabeg's team, the Junior Maintenance Helper will play an essential role in our community's journey towards attaining our vision. The Junior Maintenance Helper will assist the Education Asset/Maintenance position in the day-to-day maintenance duties. This is a work placement to provide youth an opportunity to explore a possible career choice and although a grade 12 diploma is not required, preference will be given to applicants who have obtained most of their senior high school credits.

Preferable skills & Qualifications:

- Minimum high school diploma and/or equivalency would be an asset but not mandatory
- As per First Nation & Inuit Skills Link Program Guidelines, applicant must be between 15-30 years of age and unemployed or underemployed, and not attending school on a full-time basis
- Must be a First Nation, Metis or Inuit Youth and a resident of Biigtigong Nishnaabeg
- Tool maintenance experience
- Some work experience with carpentry
- Good oral communication skills
- Ability to work with limited supervision in a field environment
- Ability to keep neat and accurate records and reports
- Must be physically capable of manual labour tasks

Duties & Responsibilities:

- Clearing of walkways and parking spaces at the Daycare and School buildings
- Work collectively with the maintenance team
- Complete necessary reports, as required.
- Perform skilled maintenance and construction tasks, in accordance with direction/instructions, work practices and occupational health and safety rules.
- Clean work sites and equipment; disassemble and prepare/organize equipment, material and tools for transport and storage; and inspect and report requirements for repair.
- Work out-of-doors in all weather conditions, as required, performing heavy and physical labor for extended periods of time.
- Operation and maintenance of a range of manual and power tools and equipment.
- Other duties as required.

How to apply:

Please forward a cover letter, resume and three professional references by email to

recruitment@picriver.com

-or-

Joni Michano – Human Resources / Payroll Coordinator
Biigtigong Nishnaabeg, P.O. Box 93, Heron Bay, Ontario POT 1R0

Incomplete applications WILL NOT be considered & WILL automatically be screened out.

OJIBWAYS OF THE PIC RIVER FIRST NATION – BIIGTIGONG NISHNAABEG