



BIIGTIGONG NISHNAABEG INTERNAL/EXTERNAL EMPLOYMENT OPPORTUNITY

Job title: CROSSING GUARD
Department: EDUCATION
Employment status: 3 hours per day - PT CONTRACT TILL JUNE 23, 2023
Posting Date: October 28, 2022
Closing Date: November 7th, 2022 @ 4:30pm

Job Summary:

Reporting to the Principal, Crossing Guards are responsible for the safe escort and guardianship of pedestrians, as defined in the Ontario Highway Traffic Act (OHTA) across roadways at designated school crossings by monitoring gaps in traffic flow and assuming right of way, while adhering to traffic regulations and procedures.

Preferable skills & Qualifications:

- Must have the ability to remain alert and perform responsibilities quickly and safely.
- Must have excellent customer service skills and the ability to communicate clearly and effectively with school children, pedestrians, residents, school officials and police.
- Must be able to move briskly and repeatedly in and out of intersection and stand for 45 to 60 minutes at a single time, in all weather conditions.
- Must be able to extend an arm out parallel to shoulder holding a "STOP" sign (weight of approximately 5 pounds) for up to one minute frequently.
- Must be able to effectively see and hear oncoming traffic at a safe distance (approximately 300 feet).
- Previous experience dealing with the public and/or children is an asset.
- Knowledge of the Occupational Health and Safety Act and Highway Traffic Act as it relates to the job.
- A Police Vulnerable Sector Check is required.

Duties & Responsibilities:

- Direct and guide pedestrians (including students and youth) across streets during the school year, stopping traffic as required, in accordance with the Ontario Highway Traffic Act, the Occupational Health & Safety Act and Corporation guidelines on designated roadways.
- Direct traffic movement using signs and hand signals.
- Relay information in a clear and concise manner while handling potentially stressful situations.
- Communicate crossing rules and other information to students and adults.
- Obey all regulations to ensure the safe crossing of school children.
- Report to your crossing on time and stay for the entire scheduled shift. If unable to work, contact your Supervisor as early as possible.
- Dress neatly and wear the assigned attire ensuring high visibility and recognition. Be courteous to students and other pedestrians using the crosswalk and motorists.
- Be attentive and alert while on duty.
- Note any unusual conditions at your crosswalk before students arrive. (Buildup of ice and snow, signs blocking vision, construction, etc.).
- Document and communicate all incidents and/or unsafe conditions to management, school officials.
- Record license plates of vehicles disregarding traffic signals and report infractions to appropriate authorities.
- Recognize road hazards and exercise good judgement when interrupting the flow of Traffic.
- Adhere to emergency vehicle right of way, ensuring they have priority over both vehicular and pedestrian traffic.
- Wear mandatory safety equipment and clothing at all times while on duty.
- Other duties as assigned.

How to apply:

Please forward a cover letter, resume and three professional references by email to

recruitment@picriver.com

-or-

Joni Michano – Human Resources / Payroll Coordinator
Biigtigong Nishnaabeg, P.O. Box 93, Heron Bay, Ontario POT 1R0

Incomplete applications WILL NOT be considered & WILL automatically be screened out.

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