

**OTTAWA**

884 Churchill Avenue South, Ottawa, Ontario K1Z 5H1
(613) 228-2813

TORONTO

5160 Explorer Dr., Suite 9, Mississauga, Ontario L4W 4T7
(905) 282-9897

www.ironhorsesecurity.com

Security Guard Position – Marathon Ontario**Job type**

Full-time
Permanent

Salary

\$19–\$21 an hour (\$19/hr to start, \$20/hr after 3 months, \$21/hr after 6 months)

Benefits

Dental Care
Extended Health Care
Vision Care

Job Description

Iron Horse Security is a “people first” company that, through our team of highly trained professionals, has a mission to provide our clients the highest caliber of Customer Service focused security services available. We are currently looking for security guards to add to our team! If you are looking for a fun place to work, this job is perfect for you.

Mandatory Requirements: Must have a valid Ontario Security Guard License**Fully vaccinated against COVID-19**

For personnel that are unable to be vaccinated due to a certified medical contraindication, religion, or other prohibited grounds of discrimination under the Canadian Human Rights Act, subject to accommodations and mitigation measures that have been presented to and approved by Canada.

Or partially vaccinated against COVID-19 for a period of up to 10 weeks from the date of their first does and subject to temporary measures that have been presented to and approved by Canada, immediately after which period the personnel will meet the conditions or will no longer access federal government workplaces where they may come into contact with public servants under this Contract.

Job Details

Marathon, Ontario
Government/Office

The security guard will assist with monitoring and management of select key changes. This includes, but not limited to, managing client access point, limiting access based on appointments or site capacity for walk-ins, monitoring exterior line-ups, maintaining order and promotion of health and safety protocols for all clients/visitors.

Duties

Security guards employed are to perform a range of duties including access control and assist in the maintenance of good order in the public areas.

Other duties will be related to Safety and Security:

- There is one fixed post at the entry point (First point of contact assessment zone)

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- Security guard will monitor/manage the first point of contact assessment zone, which includes monitoring external client line-up
- Access control – Maximum occupant capacity to be determined by Management. Management to provide client appointment list (priority access for clients with appointments, walk-ins based on capacity)
- Screen and monitor clients while maintaining physical distancing protocols
- Clients requesting to drop off documents without speaking to an employee may be given priority access based on capacity
- When required, instruct clients to place documents in secure lock box (drop off)
- Promotion of health and safety protocols for all clients/visitors (physical distancing, availability of disinfectant/sanitizing supplies, directional indicators for safe client flow)
- Monitor/ replenish / replace hand sanitizers in first point of contact assessment zone
- Security guard to wear Personal Protective Equipment (PPE) provided by Employer or other equipment as indicated

Security Incidents

Security guard will never become physically involved with any person in the execution of their duties. The only exception is the use of force necessary to defend themselves. They are to assist in the maintenance of good order within Employer premises.

Resume

Please submit resume to hr.ottawa@ironhorsesecurity.com

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